**Tennis Southland (TS) Annual Plan 2018-19**

**Leadership**

**“Ensuring alignment and consistent approaches nationally and regionally. Identifying opportunities and needs to grow the sport of tennis”**

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| **Strategic Priorities** | **Initiatives / Tasks** | **Outputs / Measures of success** |
| Facilities | Database developed | * Southland facilities database;   + Community (courts, shade, WC, kitchen, fencing)   + Schools (courts, shade, WC, kitchen, fencing))   + Private courts |
| Upgrade of existing school courts in Southland | * Support and enable upgrade of tennis facilities across Southland |
| Growth and visibility of tennis in Southland | Increase participations in Southland schools Yr5+.  Promotion of tennis in Southland | * Support and enable coaches delivery of National Programmes in Southland schools * Lunch Time Tennis – player skills/match play/fitness at targeted Secondary Schools in Invercargill * Collaborative approach (TS, schools , clubs) to establish match play opportunities for Yr 5+ in priority areas (Invercargill, Western) * Efficient and effective communication pathways (TS, coaches, subs, clubs, individuals, schools, Southern, TNZ ) * Website with clear pathways for tennis players, coaches, volunteers, supporters * Info sharing (website, facebook, e-newsletters, brochures, hard copy &online media) * Establish effective working relationships with secondary/primary school principals, sports co-ordinators, sub committees, club committees , coaches in Southland * Increase visibility of TS brand (uniform for players, volunteers, officials, staff at TS run events and representative team events) |
| Effective governance and management in Southland | TS Governance Roles and Responsibilities  Management Roles and Responsibilities | * TS board positions as per TS Constitution (Chairperson, Secretary, Treasurer) * Board Member Talent Distribution * Operations Manager and Operations Assistant Job Descriptions * Staff Appraisals * Operational Policies and Procedures (including review calendar) * Strategic Direction (2016- 2019) review 2020 * Annual Plan * AGM (Board & Junior Committee) * Board Elections * Board Meetings (8 per year) * Junior Committee Meetings (2 per year) * Southern Rep - Committee Meetings (4 per year) * Tennis Season Calendar * Annual Report * PD for Governance and Management |
| Financials and Funding |  | * Day to day finances * Budget * Funding Action Plan * Sponsorship Agreements * Performance Report * Audit |
| Coaching | Effective working relationships with tennis coaches in Southland. | * Support and enable coaching opportunities delivered by TNZ * Support and enable coaches delivery of National Programmes in schools and clubs * Efficient and effective communication pathways (TS, coaches, subs, clubs, individuals, Southern, TNZ) * Pathway opportunities inclusive of International Best Practice, modified tennis approach |

**Capability**

**“Growing the ability of coaches, clubs and sub-associations involved in providing quality tennis opportunities”**

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| **Strategic Priorities** | **Initiatives / Tasks** | **Targets** |
| Communication | Communication strategy | * Efficient and effective communication pathways (TS, coaches, subs, clubs, individuals, schools, Southern, TNZ) * Website with clear pathways for tennis players, coaches, volunteers, supporters * Info sharing (website, facebook, e-newsletters, brochures, hard copy &online media) * Establish effective working relationships with, sub committees, club committees , coaches in Southland |
| Club and Sub-Association capability | Database and Membership Management  Pathways  Priority Sub Associations  Priority Clubs | * Support and enable database management * Members * Casual Players * Committee * Volunteers * TNZ Configure Ranking * Codes * Active/Inactive Members * Entering results * Build effective working relationships, support and facilitate sharing of information and resources * Support and enable local coaching /player pathways to increase participation in Southland and priority areas (Western /Invercargill) * Support initiatives to improve capability at identified priority clubs in Southland |

**Pathways**

**“Ensuring tennis opportunities are quality and connected for participants to participate at different levels”**

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| **Strategic Priorities** | **Initiatives / Tasks** | **Targets** |
| Support and enable Sub association and Clubs to provide quality events, tournaments and programmes in Southland  Provide TS lead quality events, tournaments and programmes in Southland | *Tournaments*  Junior   * Closed Tournament * Open Tournament * Ensign Cup * Southland Primary School Championships * Southland Secondary Schools Championships   Senior   * Open Tournament   *Team Events*  Senior   * Town v Country   Masters (35+)   * Town v Country   *Local Programmes*  Cobb & Co. Big Smash  Sunday Sessions  *Representative*  Junior   * Southern Junior Teams Event * South Island Invitational Teams Event   Senior   * Southern Open Teams Event   Masters   * Wanaka Tennis Quadrangular Vets Tournament * Queens Birthday Tournament | * Run by TS/Recruit volunteers * 1-day tournament (singles only) * Run by TS/Recruit volunteers * 2-day tournament (singles&doubles) * Pre-tournament – Run by TS (entries/promotion/communications/draws/balls/score sheets/ cancellations) * Tournament Day – Run by Sub Association volunteers (Northern, Western, Central, Eastern, Invercargill) * 5 x 1-day tournaments (singles only) * Run by TS * 1-day qualifying tournament (singles only) * Support by TS/Run by Southland Secondary Schools Sport * 1-day qualifying tournament (singles&doubles) * Run by TS/ Recruit volunteers * 2-day tournament (singles, doubles, mixed) * Support by TS. Run by Volunteers * 2 x 1-day tournament (singles &doubles) * Support by TS. Run by volunteers * 1-day tournament (doubles&mixed) * Run by TS * 2 x 6 week summer competition (singles&doubles) * Run by TS * 2 x 6 week winter competition (doubles&mixed) * Southland 10&U, 12&U, 14&U, 16&U * 2 x 3-day tournament , 4 males/4 females each age group * Selection of and communications with coaches, players, managers, parents/caregivers (pre tournament info, police vetting , signed agreements) * Southland 10&U, 12&U * (3-day tournament , 4 males/4 females each age group) * Selection of and communications with coaches, players, managers, parents/caregivers (pre tournament info, police vetting , signed agreements) * Southland Division One, Division Two, Northern Southland * 2 x 2-day tournament , 4 males/4 females each team * Convene selection of and communications with, players, managers, parents/caregivers (pre tournament info, police vetting , signed agreements) * Southland Masters (Social/Competitive) * Convene selection of and communications with, players and managers, (pre tournament info) * 2 day tournament , 6 males/6 females each age group * Southland/North Otago Combined Masters (Competitive) * Selection of and communications with players and managers, (pre tournament info) * 3- day tournament , 5 males/5 females each age group |